



Quality Assurance

VERSATILITY RECORD

Key
C = Competent
P = Part Trained
T = Training Planned

Department: Sales

Generic Skills																			
Name	No.	Quotation	Spec	Negotiating	Ability	Interface	with customer	Time Management	Service Knowledge	Telephone manner	Selling Ability	Computer Systems	MS Office	SAGE Enquiries	SAGE Order Processing	SAGE Parts Creation	SAGE Detailed Drill Down	Internet research	FIRE MARSHAL
		Presentation	Compilation	Ability	Interface with customer	Time Management	Service Knowledge	Telephone manner	Selling Ability	Computer Systems	MS Office	SAGE Enquiries	SAGE Order Processing	SAGE Parts Creation	SAGE Detailed Drill Down	Internet research			
J Townley		C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C
K. Gibson		C	P	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C
S. Goode		C	P	C	C	C	C	C	P	C	C	C	C	C	C	T	P	C	C
S. Sacco		C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	P	C	C
G. Wrighting		C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C
C. Price		C		P	C	C	C	C		C	P	C	C	C	C	C	C	C	C
A. Berry		C	C	C	C	C	C	C	C	C	C	C	C	C	C	T	P	C	C
A. Weingartner		C	C	C	C	C	C	C	C	C	C	C	C	C	C	T	P	C	C
M. Thickett		C	P	P	C	P	P	P	P	P	P	C	C	C	C	T	P	C	C
C. Mills		C	C	C	C	C	C	C	C	C	C	C	C	C	C	T	P	C	C
J. Osborne		C	P	C	C	C	C	C	P	C	C	C	C	C	C	T	P	C	C
S. Atkins		C		C	C	C	C	C	C	C	C	C	C	C	C	T	P	C	C
R. Wallace		C	C	C	C	C	C	C	C	C	C	C	C	C		C	C	C	C
DATE CHECKED:		04.03.24	J. TOWNLEY																