

# Nav Pane Helper – Version 2.4 - 21 Aug 2022

## Installation Info

This version of the **Navigation Pane Helper** is supplied as an **Access add-in** so it is available for use with all of your Access apps.

It is suitable for use with both **32-bit & 64-bit Access** from **version 2010** onwards

To install the add-in:

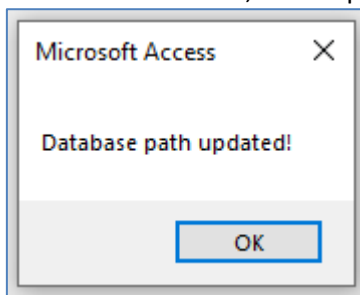
1. Unzip and copy the file **NavPaneHelper\_v2.4.accda** to your Access add-ins folder.

The folder path is usually:

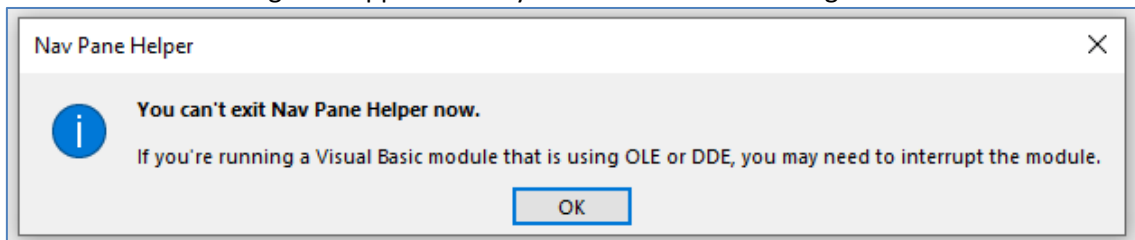
**C:\Users\YourUserNameGoesHere\AppData\Roaming\Microsoft\AddIns**

2. Run the **ACCDA** application from your **AddIns** folder

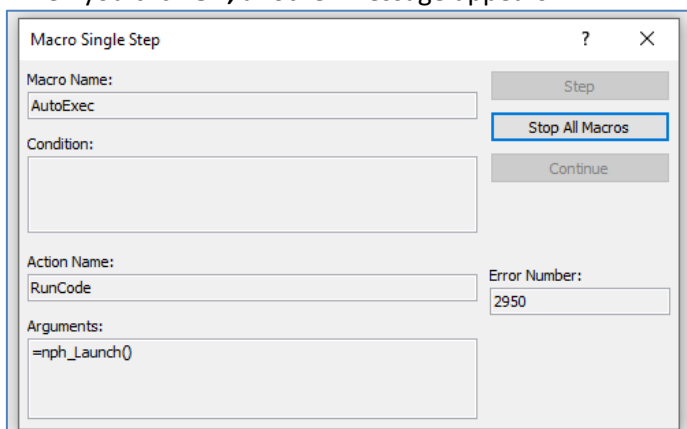
The first time it runs, it will update the path settings in a system table **USysRegInfo**



**NOTE:** An error message will appear when you click OK on the message above



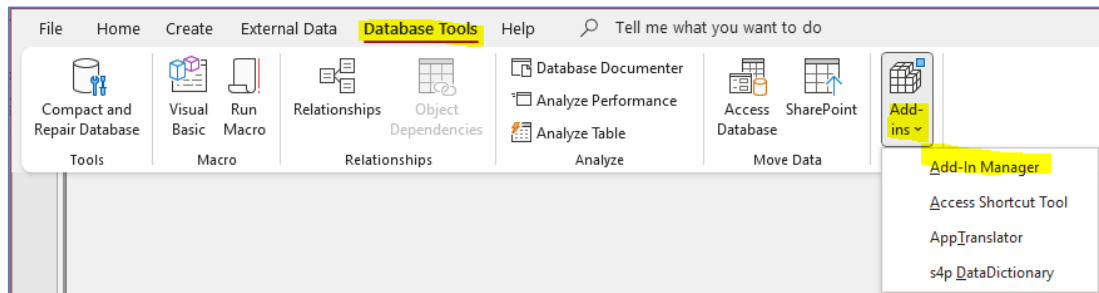
When you click **OK**, another message appears:



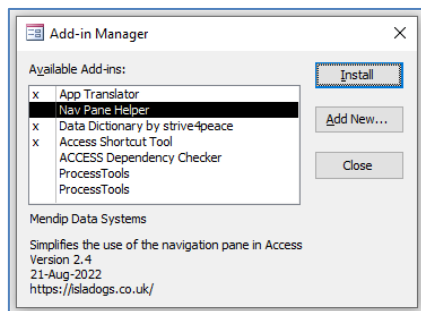
This is **normal behaviour** after **changing the path**.

Click **Stop All Macros** and **close the app**

3. Open any Access app and go to **Database Tools ... Add-Ins** on the ribbon



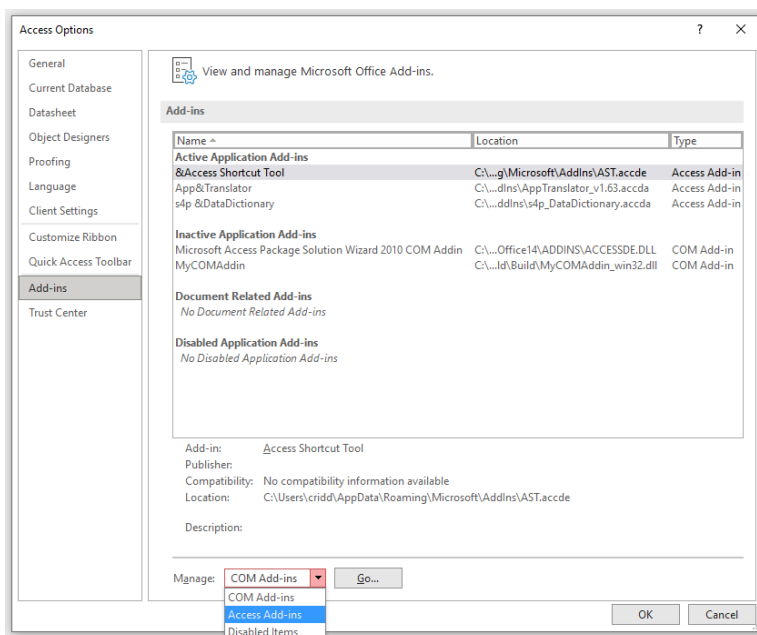
4. Click **Add-in Manager**. This dialog appears showing all the available add-ins on your workstation. **Installed add-ins** are marked with a **X**



Select **Nav Pane Helper** and click **Install** then click **Close**

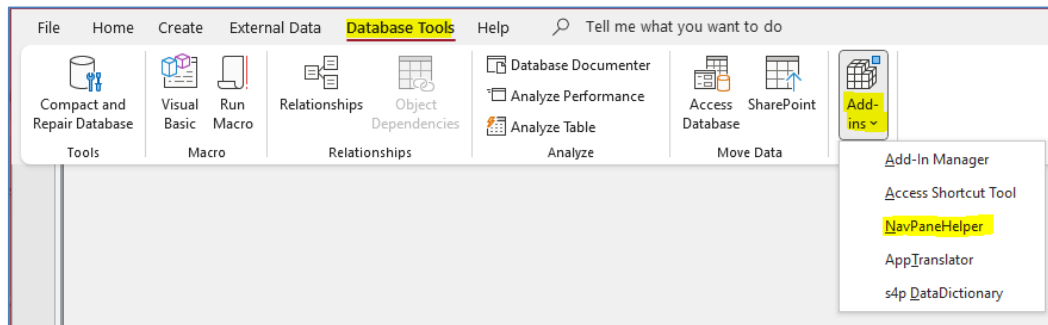
The **Nav Pane Helper** add-in is now available for use with all your Access apps

5. You can also install Add-Ins from the **File . . . Options** menu



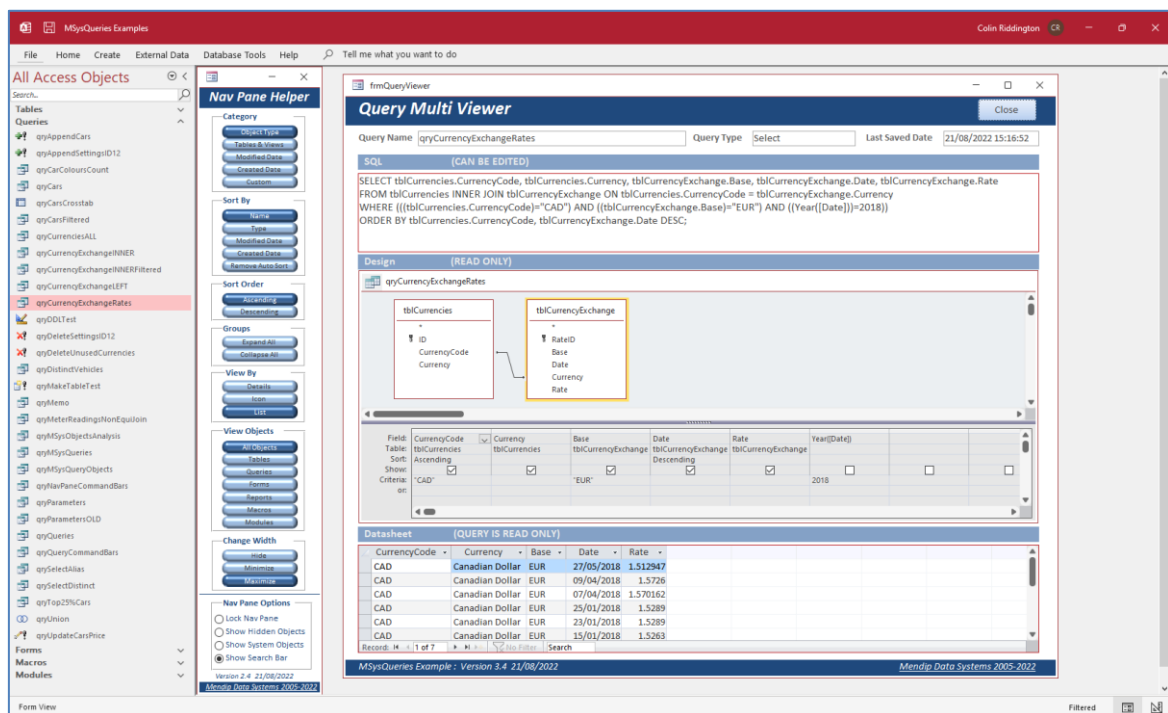
Click **Access Add-ins** on the dropdown then click **Go**.  
The **Access Add-in Manager** will open - same as **step 4**

6. To run the add-in, again go to **Database Tools ... Add-Ins** on the ribbon and select **Nav Pane Helper** from the list



The **Nav Pane Helper** form will open in your app.

7. For example, the screenshot below shows this used with my **Query Multi Viewer** app



8. If you close the **Nav Pane Helper** form at any time, just **repeat step 6** to **re-open it**

If you find this **free Access add-in** useful, please consider giving a **donation** to help offset the costs of maintaining my website. Thanks

Colin Riddington

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